

August 21st, 2009

Dear Parents of Fifth Grade Students,

As a grade level, we would like to welcome you to a new school year! We, the fifth grade team of Mrs. Kim Williams, Ms, Heather Hebron Ms. Andrea Onken, Ms. Emily Chan, Mr. Matthew Merritt, Mrs. Jutta Marquardt, Mr. Jason Westerbur and Mrs. Jan Zhang have planned a productive and exciting year for your child in Grade Five.

**Here are some important aspects of Grade 5:**

The School Day - School begins at 8:20 and finishes at 3:25 each day. We will eat lunch at 11:45, and then take an afternoon break at 2:00. Please ensure that your child brings healthy foods to school.



Homework

Approximately 60 minutes of homework (please note that this time includes Independent Reading and World Languages homework) will be sent home Mondays through Thursdays. Work will be written down in an agenda notebook, which we suggest you monitor as this is an excellent way to communicate regularly with you. Many classroom teachers will ask for your signature so that we can ensure students are learning successful organizational skills and study habits.

U.S.B.

It is strongly recommended that each Grade 5 student owns a USB key so that assignments can easily be worked on both at home and at school. The school PTA store sells USBs.



Physical Education (P.E.) Kits

P.E. kits (shorts and shirt) must be brought to school on P.E. days. One set of shorts and a t-shirt will be supplied to your child in the first week of school. P.E. kits should not be worn to school – children will change during P.E. classes. Should your child require a replacement or second set, these are available from the P.E. department at a cost of 100 yuan (shorts, 50 yuan, t-shirt 50 yuan)

Weekly Communications

Most communications – class newsletters, school notes and other information - will be sent by e-mail. Students will also bring a weekly review home every Friday for you to discuss together.

Labeling - Please label all possessions that are brought to school, especially your child’s USB.

Toys -Toys, game boys, trading cards, walkmans etc. are to be left

at home.

MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]MCj04108670000[1]

Bus

If your child rides the bus, they must go home on their assigned bus, unless the YEAP bus company is notified by the parent before 12 noon. Communication about bus matters should be made directly with YEAP.

Absences

If your child is absent, kindly contact the Elementary School office or your child’s classroom teacher.

After School

All children are dismissed at 3:25 and should go home from school unless they are involved in an After School Activity. If you child needs to stay after school for any other reason, they must have a note.

Please Note: Children who play in the OLE outside of school hours **must** be supervised by a parent.

MCj02805320000[1]

Lunch Money

Hot lunches are available in the cafeteria each day. Children can choose a set lunch or a la carte items. A debit card is used for all purchases and must always have a positive balance as Eurest will not provide credit. Children will be reminded to bring in additional money when their balance is low. The school suggests you add Y300 to Y400, as Y100 does not go far. If the card is lost, a replacement fee of Y40 will be charged.

Wednesday EARLY out at 2:25

Each Wednesday students will be dismissed at 2:25 to allow the faculty to conduct professional development activities. Be sure to make arrangements for their early arrival.

Please feel free to contact us with any questions or concerns you may have.

Sincerely,

*The Grade Five Team*